

## Board Briefing Summary

### *Student Recruitment and Enrollments / Student Activities and Services*

#### **Dean of Students**

We are ready and eager to celebrate our August 2023, December 2023 and May 2024 student achievements and graduates. The list of campus events for Graduation Week are below and can also be found online at

<https://www.hagerstowncc.edu/academics/graduation>:

- Monday, May 13th, 5:30pm, Kepler Early College Degree Program Celebration
- Tuesday, May 14<sup>th</sup>, 6pm, Kepler Phi Theta Kappa Induction Ceremony
- Wednesday, May 15th, 6pm, Kepler, WSCE and PALS Recognition of Accomplishments
- Thursday, May 16th 7pm, ARCC Honors Convocation
- Saturday, May 18th, 9:30am, ARCC Annual Commencement Ceremony
- Saturday, May 18th, 1pm, Kepler May Health Sciences Pinning Ceremony
- Saturday, May 18th, 1pm, ARCC May Nurses Pinning Ceremony

HCC's English faculty are also busy working with our selected student speakers:

- Commencement:
  - **Nevaeh Horst-Wade** (Associate of Arts Degree in Theater, 21 years old from Hagerstown, 2021 Barbara Ingram School for the Arts High School graduate, student since Fall 2021, involved in the following HCC Theater productions: lead roles in Roar of the Grease Paint, Chicago, and Scarlet Letter and served as production assistant in And Then They Came for Me, plans to work full-time while continuing involvement in community theater and considering 4-year transfer options)
- Honors Convocation:
  - **Caleb Baer** (Associate of Science Degree in Engineering Science, 19 years old from Hagerstown, 2022 Barbara Ingram School of For the Arts high school graduate, Phi Theta Kappa officer, Advanced Placement and HCC credits earned while in high school, transferring to University of Maryland College Park as an Engineering major)
  - **Sophia Ray** (Associate of Arts in Early Childhood Education, 54 years old, 1988 Martinsburg High School graduate, part-time student since 2018, runs her own cleaning business, transferring to USMH – Frostburg to continue her education studies.

#### **Admissions**

In April, Admissions welcomed 65 students from Greencastle Antrim High School to campus. These students heard presentations about Nursing, Radiography, Mechanical

Engineering, Mechatronics, and Information Technology. HCC also had five tables at the Greencastle-Antrim STEAM festival, including HCC Admissions, WSCE, WSCE Summer Youth Programs, Science/Math, and Arts/Humanities.

### **Student Activities**

The Student Government Association held elections the last week of April, and the following students were elected to serve as leaders for our 2024-25 Student Government Association:

- President: Isabella Early, a general studies major and a 2023 graduate of South Hagerstown High School
- Vice-President: Aaron Chew, a psychology major and a 2022 home school graduate
- Treasurer: Rachel Haymes, a current early college student, administration of justice major and a 2024 graduate of North Hagerstown High School
- Public Information Officer: Kimberly Snow, a current early college student, administration of justice major, and a 2024 graduate of Boyd J. Michael, III Technical High School
- Senator: Janeice Bates, an early education major, a 2015 graduate Charles Herbert Flowers High School in Springdale MD (Prince George's County) and a parent

### **Athletics**

Outdoor track and field has qualified 6 athletes for the National Meet at the University of Louisiana Monroe in West Monroe, LA May 16-18, 2024.

- Gabby Cook – High Jump – currently ranked #1 with a jump of 1.74m (5'8 ½")
- Mikaila Ek – Pole Vault – currently ranked #5 with a jump of 3.55m (11'7 ¾")
- Brayden Ecker – Pole Vault – currently ranked #4 with a jump of 4.80m (15'9")
- Michaela Carney – Pole Vault – currently ranked #16 with a jump of 3.20 (10'6")
- Rebecca Tellez – 10,000 – currently ranked #19 with a time of 40:38
- Tommy Bildheiser – 3000 Steeple Chase – currently ranked #25 with a time of 9:44.97

The baseball team's regular season wrapped up on Saturday, May 4<sup>th</sup>. Unfortunately, the team did not make the playoffs this season.

The golf season concluded with the NJCAA DII Southeast District Golf Tournament held at the Golf Club of Bristol on April 21-23, 2024. Our top golfer, Bryce Hartle, finished 24<sup>th</sup> out of 46 golfers.

Recruiting is going well for the new school year. An update on the two programs we did not field this past year -- our new women's basketball coach is doing an outstanding job and has a confirmed roster of 7 players so far, with multiple interested players that she is in the process of securing while women's softball currently has a 14-person roster with several more athletes we are currently in negotiations with.

### **Career Development, Internships and Job Services**

***Internships*** - Seven students are moving through the summer internship coordination process in degree programs including Computer-Aided Design, Computer Science, Cybersecurity, Environmental Studies, Human Services, Marketing, and Sociology. This is the highest number of summer internships since the change (starting 2018) no longer requiring credit internships for some programs.

***Spring 2024 Career Closet Pop-Up Shop*** - held April 9-11<sup>th</sup> with 238 visitors and 651 items distributed. High school students and teachers from WCPS's Marshall Street School program continue to provide much-needed assistance with sorting, setting up, and running the event. HCC Students continue to express appreciation for the opportunity to build their professional wardrobe at no cost –

*“I have found several items to wear to work and I am grateful for it. I think it is a great event for students to have access to these items starting a career and interviewing with companies. The generosity of the donors is truly appreciated.”*

*“I will have a nice new variety for work and my husband who is a student in Real Estate.”*

*“Very nice clothing that I will wear for years to come.”*

*“I found some very nice suits that I can use for any special event I go to.”*

*“It's such a wonderful idea! Thanks for all that you do to take a financial burden off students.”*

*“I will have clothes to look professional for the Career expo next week.”*

*“It's a good way to save money for dress clothes and it helps those who might not have the money to get new or nice clothes often.”*

*“Your donation will not only provide me with essential attire but also boost my confidence as I attend internships and interviews. Your contribution has lifted a burden off my shoulders and will undoubtedly make a significant difference in my journey.”*

*“I've needed clothes for a while now for my job with a pretty strict business casual dress code. It is hard to find good work clothes for a good price but this career closet has allowed me to get really cute, functional clothes for work!!”*

We are thankful for the help of facilities in identifying a new storage location for the Career Closet on the ground floor of the Student Center (since ATC building renovations forced us to relocate).

**2<sup>nd</sup> Washington County Career Expo** - held on April 17<sup>th</sup> and organized in collaboration with WSCE colleagues, this was another huge success over 1,100 participants, nearly 800 event attendees, and 170 registered organizations (which included over 340 representatives). Nineteen HCC booths were shared information about HCC academic programs and services, and job opportunities. Twelve workshops were held for participants. Based on survey feedback, event attendees included 35% high school students; 20% college students (including 157 HCC students); 13% early career job seekers; and 32% experienced professionals/career changers. A few highlights from the vendor survey responses regarding what vendors indicate as the biggest benefit of participating -

*“The opportunity to speak to high school students, HCC students, and community members at one event.”*

*“Being visible in the community and spreading the word about our open positions and how our career path works.”*

*“Letting people know who we are, what we do, and what they need to work for us.”*

*“Getting our name and brand out to the Hagerstown Community. “*

*“Networking and being more present in the community we serve. Contacting a large amount of job seekers in the area.”*

*“Getting to participate in the seminars you provided and getting to connect with the community of Washington County.”*

*“It was very helpful to share information about current and future job and career opportunities--the biggest benefit was the access to job seekers.”*

*“Ensuring that people know what careers are available in our field, and that they are aware of our agency and the myriad ways they can work with us.”*

*“Networking. We made several new friends turned clients from this event.”*

- 42% of the employers met with 31 or more job seekers at the event.
- 62% of employers solicited 1-10 applications and 16% reported soliciting an average of 21-30 applications.
- 35% of the employers anticipate hiring from the Career Expo.

On May 14<sup>th</sup>, several HCC employees, including Dr. Klauber, will attend the Washington County Board of County Commissioners meeting where Jonathan Horowitz, Washington County Department of Business and Economic Development, will present on the success of the Career Expo and recognize the valuable contribution of the entire HCC Washington County Career Expo team. Discussions are underway about HCC continuing to host an annual Washington County Career Expo despite the discontinuation of the federal grant funds that supported the two November and April events. An event summary for the Career Expo is included should it be of interest to the Board.

***Credit Curriculum Development and Teaching and Learning Matters***

**1. Academic Affairs & Student Services Events**

- a. The Student Arts Showcase hosted in the Kepler Performing Arts Center by the English and Humanities Division from April 24<sup>th</sup> – May 3<sup>rd</sup>: This was a well-attended event that included showcasing several student art pieces including painting, drawing, photography, digital art and ceramics; a choral performance, and readings of student selections from the Hedge Apple.
- b. The GDT/WEB/SDE Programs hosted the HCC Spring 2024 Design Portfolio Review on April 25<sup>th</sup>. Attendees included adjuncts, full-time faculty, students, several HCC employees, and external partners seeking articulations or partnerships with these programs. Fourteen design student participants presented their digital portfolios in Visual Presentation Style. There were eight graphic designers, five animation designers, and one web designer portfolio presentations.
- c. The Dance Program of the English and Humanities Division hosted the annual Spring 2024 Dance Show on May 3<sup>rd</sup> through a partnership with the Dance Company and HCC's Dance Program. Dance students performed jazz, tap, contemporary, modern, and ballet. This was well attended.
- d. In the classroom, Sean Wynkoop invited the campus community to celebrate the students showcasing their poster presentation in his Comics and Graphic Novels course. He shared his excitement and touted the fine selections made by the students describing their projects. Projects covered a diverse range of comics to present on, that includes a classic comic strip, an innovative web comic, a trans comic, an underground comic (comix), and even a manga or two.

**2. Academic Affairs recently signed a 2+2 Transfer Agreement with Old Dominion University for the following program:**

- a. A.S. Dental Hygiene to B.S. Dental Hygiene

**3. Academic Affairs and Workforce Solutions & Continuing Education Partnership (supporting Strategic Goal #4: Integration)**

SGI is headquartered in Hagerstown and is a leading mining and mineral processing company specializing in the development of roofing products, building materials, and soil amendments for agriculture.

[www.specialtygranules.com](http://www.specialtygranules.com) and [www.standardindustries.com](http://www.standardindustries.com)

They are paying HCC tuition for their junior apprentices to get RTI training here at the college. We have met with HR and the Technical folks several times to come up with a program that will satisfy their training needs at the plant. Most of the training will be through already-existing credit courses in ELE, ADM, INT etc., with a few customized courses being developed through WCSE and taught by TCS credit faculty. There are currently only a few technicians going through the

program but the company is growing and they expect to continue placing additional apprentices and technicians in our courses.

Specialty Granules issued a “joint” press release last year (see below) regarding the apprenticeship program that was approved around the ADM and ELE curriculum.

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## **New apprenticeship program approved by DOL**

**HAGERSTOWN, Md. (March 22, 2023)** – A partnership between SGI and Hagerstown Community College to provide in-classroom learning and on-the-job training has been approved by the Maryland Department of Labor Apprenticeship Council.

The Heavy Industrial Maintenance Mechanic Journeyman Apprenticeship Program is a venture between HCC and SGI’s Charmian Plant in Blue Ridge Summit, Pennsylvania. The program provides the opportunity for people interested in a career in maintenance to learn in the field and hone their skills.

“A program such as this one brings unmistakable benefits to the local manufacturing industry and opens doors to residents who wish to seek a career in a skilled trade. SGI is excited to have had this apprenticeship approved by the DOL Apprenticeship Council,” said SGI President Justin P. Dunlap.

“Registered apprenticeship provides a significant benefit to the employer and employee. At HCC, we are pleased to be a part of SGI’s growth as an employer and provide the Related Technical Instruction needed for their skilled workforce,” according to Jack Drooger, Workforce Solutions Program Manager.

The new apprenticeship program opened to students in January after its formal approval by the MD DOL.

For more information, contact Drooger at [jadrooger@hagerstowncc.edu](mailto:jadrooger@hagerstowncc.edu) or visit HCC at [hagerstowncc.edu](http://hagerstowncc.edu).

#### **4. Shared Governance Reports**

- a. Faculty Affairs completed an updated task list for Faculty Program Coordinators
- b. The Ad-hoc committee completed an update providing clarity with the Shared Governance Guidebook, and it was approved by the Governance Council
- c. Update to Policy 4013 – Repeating a Course

### ***Workforce Solutions and Continuing Education***

- WSCE has awarded a total of \$51,250 (total allocated from MHEC) to 102 students through the MHEC Workforce Sequence Scholarship fund. Programs funded include Real Estate, Personal Trainer, Non-profit Management and Office Associate.
- The Rural Maryland Grant which provides funding for underserved populations in Allied Health and Transportation has provided \$43,872 for 37 students enrolled in these programs.
  
- **WSCE Allied Health**
  - Nurse Refresher renewal submitted to MBON March 2024.
  - Certified Medicine Aide renewal submitted to MBON April 2024
  - Searching for a Subject Matter Expert for Massage Therapy Curriculum Development; must be a Licensed Massage Therapist in the state of Maryland.
  - CNA/GNA WCPS orientations May 16<sup>th</sup> (Smithsburg) and May 17<sup>th</sup> (Boonsboro) at the respective schools. Enrollment increasing.
  - Seat Share agreement with Frederick Community College for FCC's Medical Billing and Medical Coding courses initiated, providing a pathway for HCC and FCC students to the HCC Health Information Management program.
  
- **Summer Youth Programs Formally College for Kids**
  - Discovery Academy recently launched additional programming in Dental to encourage students to explore more programming available at HCC post-high school graduation.
  - Overall, enrollment is increasing throughout all programming, and a marketing push for parents still needing summer activities is in process.
  
- **Personal Enrichment**
  - Students from Personal Enrichment and Business are engaging in new graphic design classes and eagerly await the new classes from the instructor.
  - The continuation of seat sharing in classes with CCBC enables students to increase their knowledge in architecture, history, and exercise.
  
- **Business**
  - Western Maryland Consortium and DORS "Career Readiness" program finished March 13<sup>th</sup> and graduated 9 students. Another class is starting May 13<sup>th</sup> with 9 registered.
  - Parker Plastics conducted a diversity training on campus on April 6<sup>th</sup> with 104 attendees.
  - A customized training was developed for Parker Plastics on conflict resolution and communication. The class started on 4/12 with 13 students.
  - Five local entrepreneurs started in the Saunders Accounting – Accounting Bootcamp, which started 4/30.
  - The WashCo Chamber of Commerce held its monthly Chamber YOU event here on May 7 with 10 local business leaders in attendance.

- Nonprofit Management series started with 13 students registered.
- New fall class developed: Adv. Grant Writing
- Potential new fall programs: Advanced Nonprofit Management, Cannabis Cultivation, Entrepreneurship
- Lenox Corporation signed a contract for a customized training starting 5/28.
  
- **Certification and Licensure**
  - Pathways to Entrepreneurship Prep started 3 students (partnership with Carroll CC)
  - Personal Training started 4/23 with 6 students
  - SEK will be here for three, three-day trainings this month upskilling and offering professional development to their junior employees.
  
- **Transportation/Trades/Tech**
  - Contract training for CDL Class B licensing was held for Freightliner employees (all passed successfully); additional group of employees is scheduled for June.
  - Forklift Operator training conducted in late April for WCPS students enrolled in Williamsport CDL completer program (funded through EARN grant).
  - Responded to an RFP for Washington County Department of Social Services to provide Driver Education services next fiscal year to their clients.
  - Staff met with residents at Brooke's House to discuss short-term training opportunities. Several are interested in both CDL A & CDL B, as well as forklift training. This cohort will be funded via EARN and Rural Maryland.
  - Digital billboard ran in April on Pennsylvania Ave to promote programs under the Rural MD grant; boards alternated between English and Spanish. Gracias, Marketing Department!